



ROYAL BANK AMERICA

EMPLOYMENT APPLICATION

PLEASE FILL IN ALL INFORMATION & PLEASE PRINT IN INK OR TYPE. USE ADDITIONAL PAPER IF NECESSARY.

Any employment resulting from this application will be employment-at-will. This means that I have the right to terminate my employment at any time for any reason, and the company may exercise the same right.

| | | | |
|--------------------------------|---------|---------------|---|
| NAME (LAST) | (FIRST) | (MIDDLE) | SOCIAL SECURITY NUMBER |
| PRESENT ADDRESS (STREET) | (CITY) | (STATE) (ZIP) | HOME TELEPHONE NUMBER () |
| LAST PREVIOUS ADDRESS (STREET) | (CITY) | (STATE) (ZIP) | WORK TELEPHONE NUMBER () MAY WE CONTACT YOU AT WORK? <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | | |
|-----------------------|------------------------|--------------------------|
| POSITION APPLIED FOR: | SALARY/WAGE REQUESTED: | EARLIEST DATE AVAILABLE: |
|-----------------------|------------------------|--------------------------|

CHECK AS MANY BOXES AS APPLY:

I AM LOOKING FOR :

- FULL-TIME WORK
- PART - TIME WORK

ARE YOU WILLING TO RELOCATE:

- YES
- NO

DO YOU HAVE THE UNRESTRICTED RIGHT TO WORK IN THE US?

- YES
- NO

IF NO, HAVE YOU APPLIED FOR WORK AUTHORIZATION?

- YES
- NO

WHAT LED YOU TO APPLY FOR A POSITION WITH ROYAL BANK AMERICA (CHECK APPROPRIATE BOX)

- AD
- EMPLOYEE REFERRAL - WHO _____
- JOB FAIR - LOCATION _____
- AGENCY/ SEARCH FIRM - WHICH _____
- OTHER SOURCE (PLEASE SPECIFY) _____
- WALK IN
- UNIVERSITY RECRUITING

ARE YOU A FORMER EMPLOYEE OF ROYAL BANK AMERICA OR ANY OF ITS AFFILIATES? YES NO

IF YES, COMPLETE THE FOLLOWING:

| | | |
|-------------------|------------|-----------|
| EMPLOYMENT DATES: | JOB TITLE: | LOCATION: |
|-------------------|------------|-----------|

PRIMARY REASON FOR LEAVING:

HAVE YOU BEEN CONVICTED OF A FELONY OR MISDEMEANOUR, OR FINISHED SERVING A PRISON SENTENCE FOR A CONVICTION?

- YES
 - NO
- NOTE:** Conviction is not an absolute bar to employment; however, a conviction may be relevant in determining the suitability of an applicant for a particular job.

(Do not include any conviction for a traffic violation for which the only penalty imposed was a fine of \$50 or less.)

IF YOU ANSWERED YES, EXPLAIN:

| EDUCATION | | | |
|------------------------------|----------------------------|-----------------------|---|
| HIGH SCHOOL | NAME OF HIGH SCHOOL | NO. OF YEARS ATTENDED | DID YOU GRADUATE? |
| | LOCATION | MAJOR/CONCENTRATION | GRADE POINT AVERAGE HIGHEST POSSIBLE GPA |
| BACHELOR OR ASSOCIATE DEGREE | NAME OF COLLEGE/UNIVERSITY | NO. OF YEARS ATTENDED | DEGREE RECEIVED/YR GRADUATED |
| (ENTER HIGHEST) | LOCATION | MAJOR/MINOR | GRADE POINT AVERAGE HIGHEST POSSIBLE GPA |
| MASTERS DEGREE | NAME OF COLLEGE/UNIVERSITY | NO. OF YEARS ATTENDED | DEGREE RECEIVED/ YR GRADUATED |
| | LOCATION | MAJOR/MINOR | GRADE POINT AVERAGE HIGHEST POSSIBLE GPA |
| DOCTORAL DEGREE | NAME OF COLLEGE/UNIVERSITY | NO. OF YEARS ATTENDED | DEGREE RECEIVED/ YR GRADUATED |
| | LOCATION | MAJOR/MINOR | |

COLLEGIATE EXTRACURRICULAR ACTIVITIES AND HONORS:

LIST ANY PUBLISHED PAPERS OR THESIS/DISSERTATION (*IF THESIS OR DISSERTATION, INDICATE ADVISOR*), OR HONORS YOU HAVE RECEIVED:

PROFESSIONAL SOCIETIES OF WHICH YOU HAVE BEEN A MEMBER AND OFFICES HELD (INCLUDE ANY CERTIFICATIONS OR LICENSES YOU HOLD):

| VOCATIONAL OR TECHNICAL SCHOOL TRAINING AND BUSINESS SKILLS | | | |
|---|----------------|-----------------------|---|
| TECHNICAL/ VOCATIONAL | NAME OF SCHOOL | DEGREE /CERTIFICATION | NO. OF YEARS ATTENDED |
| SCHOOL | LOCATION | SKILLS OBTAINED | GRADE POINT AVERAGE HIGHEST POSSIBLE GPA |
| TECHNICAL/ VOCATIONAL | NAME OF SCHOOL | DEGREE /CERTIFICATION | NO. OF YEARS ATTENDED |
| SCHOOL | LOCATION | SKILLS OBTAINED | GRADE POINT AVERAGE HIGHEST POSSIBLE GPA |

MILITARY SERVICE RECORD

| | | | |
|-------------------|-------------------|---|---------------|
| MILITARY | BRANCH OF SERVICE | RANK | DATES OF DUTY |
| TYPE OF DISCHARGE | | IF DISCHARGE WAS OTHER THAN HONORABLE, PLEASE EXPLAIN | |

EMPLOYMENT RECORD

LIST ALL EMPLOYMENT WITH THE CURRENT / MOST RECENT POSITION FIRST

| | | |
|---------------------------------------|-------------------------------|---------------------|
| DATES OF EMPLOYMENT(MO/YR): FROM: | CURRENT/MOST RECENT EMPLOYER: | REASON FOR LEAVING: |
| TO: | YOUR TITLE: | CITY / STATE: |
| STARTING BASE SALARY: | YOUR RESPONSIBILITIES: | |
| ENDING BASE SALARY: | NAME & TITLE OF SUPERVISOR: | |
| OTHER COMPENSATION: | PHONE NUMBER OF SUPERVISOR: | |
| DATES OF EMPLOYMENT (MO/YR): FROM: | CURRENT/MOST RECENT EMPLOYER: | REASON FOR LEAVING: |
| TO: | YOUR TITLE: | CITY / STATE: |
| STARTING BASE SALARY: | YOUR RESPONSIBILITIES: | |
| ENDING BASE SALARY: | NAME & TITLE OF SUPERVISOR: | |
| OTHER COMPENSATION: | PHONE NUMBER OF SUPERVISOR: | |
| DATES OF EMPLOYMENT (MO/YR): FROM: | CURRENT/MOST RECENT EMPLOYER: | REASON FOR LEAVING: |
| TO: | YOUR TITLE: | CITY / STATE: |
| STARTING BASE SALARY: | YOUR RESPONSIBILITIES: | |
| ENDING BASE SALARY: | NAME & TITLE OF SUPERVISOR: | |
| OTHER COMPENSATION: | PHONE NUMBER OF SUPERVISOR: | |
| DATES OF EMPLOYMENT (MO/YR): FROM: | CURRENT/MOST RECENT EMPLOYER: | REASON FOR LEAVING: |
| TO: | YOUR TITLE: | CITY / STATE: |
| STARTING BASE SALARY: | YOUR RESPONSIBILITIES: | |
| ENDING BASE SALARY: | NAME & TITLE OF SUPERVISOR: | |
| OTHER COMPENSATION: | PHONE NUMBER OF SUPERVISOR: | |

LIST ALL HARDWARE AND SOFTWARE THAT YOU CAN PROFICIENTLY OPERATE:

PROFESSIONAL/BUSINESS REFERENCES WHO MAY BE CONTACTED BY ROYAL BANK AMERICA.
PLEASE INCLUDE AT LEAST TWO OF YOUR PRIOR MANAGERS

| NAME | ADDRESS | PHONE NUMBER | OCCUPATION |
|------|---------|--------------|------------|
| | | | |
| | | | |
| | | | |
| | | | |

CERTIFICATION STATEMENT

I understand that any omission or misrepresentation by me in this application may be cause for dismissal and that any offer of employment is contingent upon satisfactory results of both a credit and background investigation. You may be required to take and pass an employment test before you begin employment. **Any employment resulting from this application will be employment-at-will. This means that I have the right to terminate my employment at any time for any reason, and the company may exercise the same right.**

All applicants for employment will be considered without regard to race, religion, color, national origin, gender, pregnancy status, age, disability, veteran status, or sexual orientation.

I authorize all my former employers, school officials, instructors, credit bureaus, local, state, and federal authorities, other persons named herein or subsequently provided as references, and other persons with information regarding my qualifications to give to Royal Bank America, or its agents, any oral or written information they have regarding me. I hereby release said companies, organizations, agents, individuals, and Royal Bank America from any liability for any damage whatsoever resulting from the giving of such information. I understand that no representative of Royal Bank America other than the President of Royal Bank America, (who must do so in writing) has any authority to enter into any agreement for employment for any specified period of time or to make any agreement contrary to the foregoing. I also agree that should I commit a dishonest act in connection with my employment, Royal Bank America may disclose information about my actions to third parties, including but not limited to law enforcement officials and prospective employers.

PLEASE BE SURE TO SIGN AND DATE THIS APPLICATION

| | | |
|--|------------------------|------|
| I AUTHORIZE VERIFICATION OF: <input type="checkbox"/> All information given <input type="checkbox"/> All information except present employer | SIGNATURE OF APPLICANT | DATE |
|--|------------------------|------|

ADDITIONAL INFORMATION YOU WOULD LIKE TO SHARE: